



## Dhaka Electric Supply Company (DESCO) Limited

22/B Kabi Farrukh Sarani, Nikunja-2, Khilkhet, Dhaka-1229.

Phone: 8900110-11, 8900820-23; Web: www.desco.org.bd

### JOB OPPORTUNITY

Dhaka Electric Supply Company (DESCO) Limited entrusted with the responsibilities of operation, maintenance & development of the power system network and distribution of electricity within most of the areas of Dhaka North City Corporation (DNCC), Purbachal and part of Tongi area. DESCO invites application from eligible candidate for appointment in the following posts on contractual basis.

Sl. No.	Name of Posts	Required Educational Qualification & Experience	No of the Posts	Pay Grade & Compensation Package
1	Office Assistant	• HSC or equivalent having minimum 2 <sup>nd</sup> division/equivalent GPA (2.0 to below 3.0) and good working knowledge in MS office.	01 (One)	• Pay Grade-12 • Basic Salary per month Taka 24,000.00 plus *
2	Electrician	• S.S.C or equivalent with minimum 2 years work experience / Class VIII with 5 years experience. • Must have ABC License.	02 (Two)	• Pay Grade-13 • Basic Salary per month Taka 23,000.00 plus *
3	Office Support Staff	• S.S.C or equivalent having minimum 2 <sup>nd</sup> division/equivalent GPA (2.0 to below 3.0) with physical fitness.	02 (Two)	• Pay Grade-16 • Basic Salary per month Taka 15,500.00 plus *

\* House rent @ 50/60% of basic per month as per pay scale-2016, two festival bonuses in a year, recognized provident fund, group insurance, encashment of earned leave and gratuity as per applicable rules of the company, medical allowances and transport allowances will be provided as per company policy. Income tax shall have to be paid by the employee.

#### General Conditions:

1. Age limit as on 25/03/2020 is maximum 30 (thirty) years. In case of son/daughter of Freedom Fighters age limit is maximum 32 (thirty two) years as on 25/03/2020.
2. Affidavit with respect to age will not be accepted.
3. Candidates in service will be required to apply through proper channel.
4. Incorrect/incomplete applications and applications received after deadline will not be entertained and liable for rejection.
5. Persuasion of any kind will disqualify the candidature.
6. The appointing authority reserves the right to decline any of the post, accept or reject any application and increase or decrease number of posts/positions as it may seem proper and no explanation for such action will be provided to the applicant.

#### Application Procedure:

- (i) Interested candidates have to apply only through the 'Online Application Form' wherein a scanned photograph, signature and last/highest educational certificate, freedom fighter's certificate of parents or grandparents as applicable of the candidate have to be uploaded in due places in the form. The online application form's web link will be available in the website of Dhaka Electric Supply Company Limited ([www.desco.org.bd](http://www.desco.org.bd)). Before filling up the application form read the instructions carefully which will be available in DESCO website.
- (ii) The applicant must pay Tk.500/- (Five Hundred) through Dutch Bangla Bank Ltd. (DBBL) Rocket service with following necessary directives mentioned in DESCO's website ([www.desco.org.bd](http://www.desco.org.bd)).
- (iii) Last date of submission of Application through online is 12/12/2021.

Date: November 27, 2021

Memo No. 27.24.0000.016.11.001.21.1711

**Md. Mamunor Rashid**  
Deputy General Manager (HRM)