



**BANGLADESH-CHINA POWER COMPANY (PVT.) LIMITED**  
(A Joint Venture of CMC and NWPGL)

Unique Trade Centre (Level-5), 8 Panthapath, Kawranbazar, Dhaka-1215, Bangladesh  
Phone No. 9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

Memo No. 278/BCPCL/HR/Recruitment/Career Opportunity (Part-2)/2021

Date: 22/06/2021

# CAREER OPPORTUNITY

Bangladesh-China Power Company (Pvt.) Limited (BCPCL), a joint venture of NWPGL and CMC, is looking for energetic and promising person for immediate appointment on contractual basis to the following post and invites applications from Bangladeshi Nationals:

SL No.	Name of the Post & Basic Salary	No. of Post	Required Educational Qualification	Experience	Age
01	<b>Manager (HR/Admin)</b>  Basic Salary: Tk. 97,370/-	01	At least Honors with Master Degree in HRM/Management/Public Administration or any other relevant subject with MBA (HRM) from any recognized university with at least CGPA 3.00 on the scale of 5.00 and CGPA 2.50 on the scale of 4.00 or minimum 2 <sup>nd</sup> class/division in the academic career.	At least 08 years of working experience in the field of Human Resource Management and Administration including 04 years as Deputy Manager (HR/Admin) or equivalent position in large organizations.	Age shall be maximum 42 (forty two) years as on 22.06.2021

**Compensation Package:**

- Basic Salary, House rent allowance, Medical benefits/allowances, Festival bonus, Gratuity, other Fringe benefits & Allowances as per the pay structure and the rules of Bangladesh-China Power Company (Pvt.) limited.
- Income Tax: To be paid by the employee.

**General Conditions:**

- The post applied for must be marked on the top of the envelope.
- Candidates must have strong communication skill in English (written & oral) including computer literacy.
- Persons employed in Government / Semi-Government / Autonomous organization(s) / Govt. owned company(s) should have permission from the proper authority.
- Candidates passed from foreign university(s)/institute(s) should have equivalent result and certificate from the competent authority.
- Candidates passed O level and A level having minimum grade point B for each subject can apply.
- Candidates should also be capable of working in challenging and stressful situations.
- Must demonstrate strong participatory leadership ability.
- Must be able to demonstrate knowledge in Labor Law, TQM and Corporate Governance.
- Candidates having experience in Government/ Semi-Government / Autonomous organization(s) office management will get preference.
- Candidates must be ready to work in any area of Bangladesh-China Power Company (Pvt.) Limited.
- Any kind of persuasion will disqualify the candidate.
- Bangladesh-China Power Company (Pvt.) limited reserves the right to cancel any or all applications without assigning any reasons whatsoever.

**Submission of Application:**

Application (Cover letter) with a detailed CV and attested copies of all educational and experience certificates including training and other activities, National ID card and Nationality certificate, 03 copies recent PP size photograph along with pay order of the value of TK. 1500/- payable to "Bangladesh-China Power Company (Pvt.) Limited" must be reached by 13.07.2021 (within office hour) to "The Managing Director", Bangladesh-China Power Company (Pvt.) Limited, Unique Trade Centre (Level-5), 8 Panthapath, Kawranbazar, Dhaka-1215.

The CV chronologically must include (A) Name, (B) Father's Name, (C) Mother's Name, (D) Permanent Address, (E) Present/Mailing Address, (F) Contact Phone Number (s) & Email, (G) National ID Card Number, (H) Date of Birth, (I) Age as on 22.06.2021, (J) Educational Qualification stating i. Name of Examination, ii. Board/Institute/University, iii. Group/Subject, iv. Passing Year, V. Division/Class/CGPA obtained, (K) Professional Qualification & Membership (if any), (L) Experience in Details (from recent to past), (M) Training (if any), (N) Two References (non-relatives), (O) Signature of the Applicant.

  
(Md. Mamunur Rahman Mondal)  
Administrative In-charge

Bangladesh-China Power Company (Pvt.) Limited