



BUBT

Bangladesh University of Business and Technology

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CAREER OPPORTUNITY

A UGC and Govt. approved top ranking private university, invites applications for the following positions:

Positions	Minimum Qualifications, Experience and Expectations
Professor of: CSE	Ph.D/Equivalent Degree from any reputed university at home and abroad with at least two First Class/Division/A-Grade including one First Class/Division/A-Grade either in Bachelor or Master's Degree with 12 years of university teaching experience including 5 years as Associate Professor. At least 15 publications in reputed journals including 7 as Associate Professor.
Associate Professor of: CSE	Ph.D/Equivalent Degree with at least two First Class/Division/A-Grade including one First Class/Division/A-Grade either in Bachelor or Master's Degree with 07 years of university teaching experience including 3 years as Assistant Professor. At least 5 publications in reputed journals including 3 as Assistant Professor.
Additional Director (Finance & Accounts)	<ul style="list-style-type: none"> ● MBA/Masters in Accounting or Finance with Professional qualification from ICAB or ICMAB. ● At least 15 (fifteen) years of service experience in managerial position in the accounting department of a reputed organization of which at least 03 years as the chief of Accounts/Finance; ● Have a proven track of leadership in the Finance/Accounting area of an enterprise and should be able to handle the job of routine and non-routine statements preparation for management feedback and decision; ● Should be able to maintain cost records of construction and development works; ● Experience of working with software based computerized accounting system in a large private university or in any reputed non government organization; Age limit: 60 years. Relaxable in case of highly experienced persons.
Joint Controller of Examinations	<ul style="list-style-type: none"> ● Master Degree with minimum second class. ● At least 05 (five) years service experience in the post of not below the rank of Deputy Controller/equivalent, 07 (seven) years experience in the position of Assistant Controller/ equivalent position in University/Organization. ● Candidates must have knowledge & skills in software based computerized exam. system. Age limit: 50 years. Relaxable for suitable candidate.
Psychologist (Part-Time)	<ul style="list-style-type: none"> ● M.Sc in Psychology from a recognized university. ● Minimum 2 first division/Class. ● No 3rd division/class will be considered. ● At least 10 (ten) years service experience as Psychologist ● Age limit: 50 years. Relaxable for suitable candidate.
Caretaker	<ul style="list-style-type: none"> ● Three/Four years Diploma Engineering or Bachelor degree with minimum second class from recognized Institute/University. ● At least 03 (Three) years service experience as Assistant Caretaker/equivalent. Age limit: 30 years. Relaxable for suitable candidate.

Please send your detailed CV and 2 copies of passport size photograph along with attested copies of educational and experience certificates to the office of the Registrar on or before **September 30, 2021**. Name of the position to be written on the envelop. Short listed candidates will be called for interview.

* Application with necessary documents may be sent through email (po.reg@bubt.edu.bd)

* Those who have applied for the posts before need not to apply again.

Registrar