

**Category:** Marketing/Sales**Manager/ Assistant Manage (Showroom)****Minister Hi-Tech Park Ltd.**[View all jobs of this company.](#)**Vacancy**

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**Job Responsibilities**

- Provide customer service by greeting and assisting customers, and responding to customer inquiries and complaints.
- Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers.
- Instruct staff on how to handle difficult and complicated sales.
- Perform work activities of subordinates, such as cleaning and organizing shelves and displays and selling merchandise.
- Monitor sales activities to ensure that customers receive satisfactory services.
- Keeping inventory and sales records for head office.
- Confer with company officials to develop methods and procedures to increase sales, expand markets, and promote business.
- Keep records of purchases, sales, and requisitions.
- Plan and coordinate advertising campaigns and sales promotions, and prepare merchandise displays and advertising copy.
- Assign specific duties to sales and marketing officers.
- Always shown positive attitude and dedication for company instructions

**Employment Status**

Full-time

**Educational Requirements**

- BA/ Honors/ Masters from any discipline.
- Skilled & local applicants will get preference.
- Skills Required: Ability to Work Under Pressure, Corporate Sales (B2B Business)

**Experience Requirements**

- 3 to 6 year(s)
- The applicants should have experience in the following area(s):  
Business Development, Corporate Marketing, Customer Support/ Client Service, Sales

- The applicants should have experience in the following business area(s):  
Direct Selling/Marketing Service Company, Electronic Equipment/Home Appliances, Manufacturing (FMCG)

**Additional Requirements**

- Age 30 to 35 years
- Only males are allowed to apply
- Candidates who have applied before do not need to apply further.
- Candidates who have experience in Electronics background are only encouraged to apply.

**Job Location**

Anywhere in Bangladesh

**Salary**

- Negotiable
- Attractive Salary Package for the deserving candidates. Sales Commission.

**Compensation & Other Benefits**

- T/A, Mobile bill, Performance bonus, Provident fund
- Salary Review: Yearly
- Festival Bonus: 2
- As per company policy.

**Job Source**

Bdjobs.com Online Job Posting.

**Read Before Apply**

You will be shortlisted only if you fill up the form properly.

Instructions:

1. login to your e-mail account.
2. click this link -

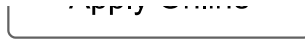
<https://rebrand.ly/9dq43vr>

#note: without filling up the form, nobody will be called for the interview

**\*Photograph must be enclosed with the resume.**

**Apply Procedure**

Apply Online



Application Deadline : **20 May 2021**

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### **Published On**

20 Apr 2021

### **Company Information**

Minister Hi-Tech Park Ltd.

Address : Minister Headquarter, House- 47, Road- 35/A, Gulshan-2, Dhaka- 1212

Web : [www.ministerbd.com](http://www.ministerbd.com), [www.myonebd.com](http://www.myonebd.com)

Business : Minister Hi-Tech Park Ltd. & Myone Electronics Industries Ltd. is the fastest growing Electronics Industries of the country. Mr. M.A. Razzak Khan, the founder of Minister Hi-Tech Park Ltd. & Myone Electronics Industries Ltd. has established it on 2002. The latest technology oriented industry in Bangladesh has realized the value of local brand and established it in the heart of the common people of the country. From the beginning the highest level of quality, after sales service satisfaction, speedy supply chain, strong dealers network, modern show-room management and 100% employee satisfaction maximize our credibility to the country's people. Journey of Minister Hi-Tech Park Ltd. & Myone Electronics Industries Ltd. started from the 1st June, 2002 and experiencing a lot of sweet memories and barriers as well. But our devotion is to the highest level of success in creating opportunities that forcing us to the track of ambition. CRT Television, LED Television, Refrigerator, Air Condition, Fan, Rice Cooker, Induction Chula, Blender, Washing machine are our product line & many more are in pipeline to

be introduced gradually. We are always considering the purchasing power of the common people and developing our design in the highest level of ethical standard. We always welcome latest Technology in the industry and extremely care of our valued customers. Our dream is to export all over the world, to provide ECO friendly products and to implement the highest standard of social and corporate responsibilities.

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